

The MOU concentrates its efforts on priority areas of high value added. It has introduced a number of innovations aimed at improving the Management of Operational Programmes:

- Methodological planning and standardization
- Emphasis on forecasting and planning in programme management
- Systematic filing methods
- Effective and reliable recruitment system
- Technical manuals on the maturation of projects
- Tools on human resources management
- State-of-the-art infrastructure and electronic networks



THE MANAGEMENT ORGANISATION UNIT (MOU)

OF THE COMMUNITY SUPPORT FRAMEWORK



"...Foresight, careful planning, the systematisation of knowledge and experience, the timely identification of weaknesses and defects – all these are essential ingredients for the successful implementation the Community Support Framework - the ambitious development programme upon which the whole country has embarked.

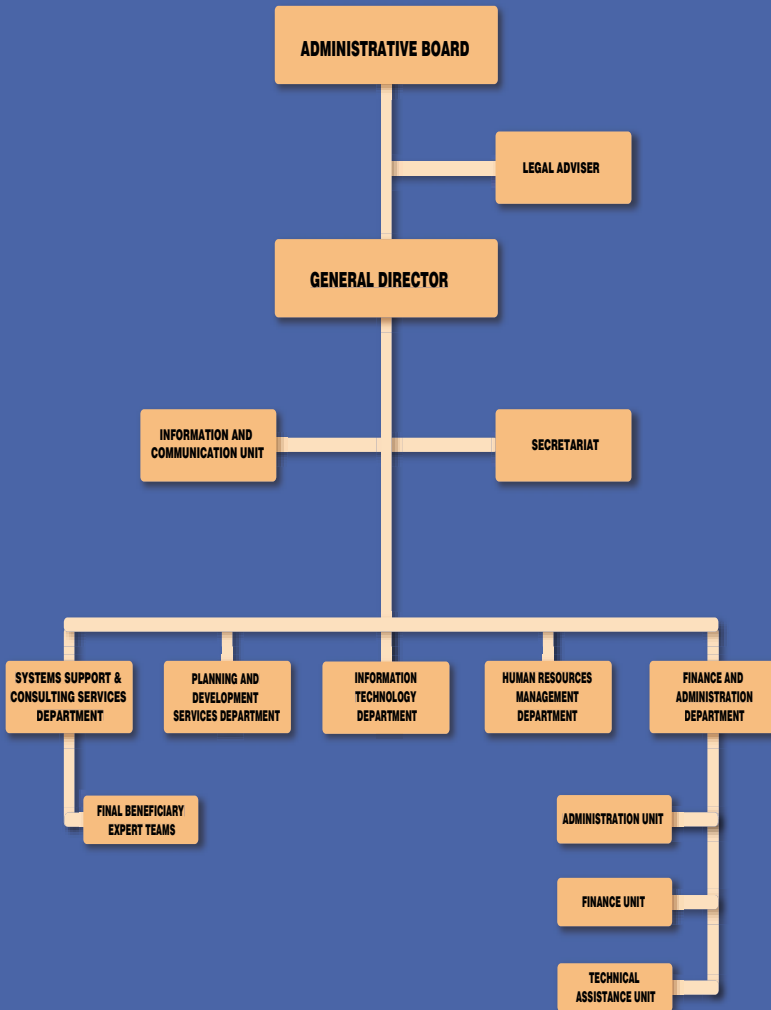
The MOU (Management Organisation Unit of the CSF) by actively supporting the Greek civil service can make a vital contribution towards this success..."

This brochure was printed as part of the Operational Programme "Technical Assistance 2000-2006" and co-funded by the European Union.



103, Michalakopoulou St. 115 27 Athens
 Tel.: 210 7499100 Fax: 210 7700502
 e-mail: webmaster@mou.gr
<http://www.mou.gr>





1 THE ENVIRONMENT

- Greece has been a EU-member since 1981
- In the 90's it embarked upon a vast development programme with significant funding by the European Union's structural funds
- There have been 3 major development programmes, better known as Community Support Frameworks:
 - 1st CSF 1989 - 1993
 - 2nd CSF 1994 - 1999
 - 3rd CSF 2000 - 2006
- For the period 2000 - 2006, EU structural assistance to Greece amounts to a total of 25 billion euros.



6 WORKFORCE

- Specialist and highly qualified personnel
- Fair and transparent system of recruitment, involving several different selection stages and processes
- Ongoing in-service development and training
- High-quality performance

2 IDENTITY

- The CFS Management Organisation Unit (MOU S.A.) was established in 1996 in order to strengthen the administrative and management capacity of CSF implementing authorities
- It is a non-profit-making institution within the broader public sector
- It reports to the Minister of Economy and Finance but it is external to the Ministry's civil service structure
- It is staffed from both the private and public sector by highly qualified experts



7 RESOURCES

The MOU is financed from national resources and programmes co-funded by the European Union.

3 MISSION

Its mission is to assist public administration authorities in the effective management of EU-funded programmes, by meeting specific needs in:

- Highly specialised human resources and
- know-how



8 SERVICES PROVIDED

- Design and development of tools, methodologies and know-how relating to the management of CSF projects
- Transfer of know-how through training of staff in CSF implementing authorities
- On-going support of final beneficiaries with management weaknesses
- Evaluation and recommendation of suitable personnel for CSF Managing Authorities
- Evaluation of management capacity and organisation of Managing Authorities
- Procurement of state-of-the-art office equipment and modern infrastructure facilities for CSF Managing Authorities
- Organisation, installation and operation of information technology systems

4 OBJECTIVE

The MOU'S objective is to assist implementing authorities to effectively tackle CSF project implementation problems having to do with:

- the successful maturation of projects
- the quality of projects and project-related studies
- the evaluation and follow-up of projects
- time and budget planning
- fulfilling the obligations arising from national and Community regulatory frameworks



9 STRUCTURE

1. Central Service based in Athens
2. Expert teams for the support of final beneficiaries

5 ADMINISTRATION

It is governed by a nine-member Administrative Board, serving on a three-year term and representing various social and economic bodies.



10 SUPPORT OF FINAL BENEFICIARIES

The MOU establishes expert teams to provide advisory, managerial and technical support to various bodies implementing EU- funded programmes (final beneficiaries). The MOU expert Teams are:

- Task Force for remote and island areas
- Expert Team for European Social Fund projects
- Expert Team for minority group's projects
- Technical Support Unit for solid waste and waste water management projects
- Management Information System Expert Team