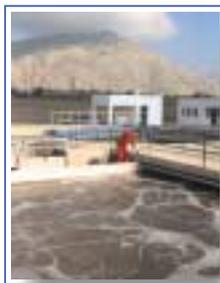


The Team came into operation in March 2002 and reports to the Ministry of the Environment, Land Planning and Public Works.

1 MISSION

The Team's mission is to provide support in the design, implementation and operation of liquid and solid waste projects, as well as assisting the final beneficiaries responsible for their implementation.



2 RANGE OF ACTIVITIES

- Monitoring of planning at the national level
- Support in establishing uniform technical specifications
- Evaluation of current state of projects or related actions
- Preparation of guidelines, instructions and manuals
- Advisory support to final beneficiaries
- Administrative support



3 STAFFING

The Team's specialist personnel have considerable expertise in the management of solid and liquid waste projects.

4 SERVICES PROVIDED BY THE TEAM

- Design of projects consistent with Cohesion Fund requirements
- Technical specifications and budget planning
- Evaluation of the eligibility of actions and intervention priorities
- Project administration and management
- Support in the drafting of necessary Technical Bulletins and applications for funding
- Staff training

THE EXPERT TEAM FOR IT APPLICATIONS OF THE MANAGEMENT INFORMATION SYSTEM (MIS) OF THE CSF

The MIS Support Team has been operating since June 2002.

1 MISSION

The Team's mission is to support the MIS Committee in the elaboration of new applications for the CSF Management Information System.



2 SERVICES PROVIDED BY THE TEAM

- Development and support for the system of Electronic Submission of Bulletins for the CSF and Cohesion Fund
- Expansion of operations of the CSF - MIS and the Cohesion Fund MIS
- Supporting final beneficiaries in drafting progress bulletins for their projects by providing automated procedures
- Development of internet applications

WHAT ARE THE MOU FINAL BENEFICIARY EXPERT TEAMS?

The CSF Management Organisation Unit (MOU) SA establishes expert teams to provide advisory, managerial and technical support to various bodies implementing EU- funded programmes (final beneficiaries). The support given by the MOU is of vital importance for the effective and efficient implementation of projects and programmes financed by the European Union under the Community Support Framework 2000-2006.



SUPPORT FOR CSF FINAL BENEFICIARIES: THE MOU EXPERT TEAMS



WHEN DO THE TEAMS INTERVENE?

The MOU Teams intervene to provide support mainly for final beneficiaries with weaknesses in technical infrastructure, expertise and staffing. They intervene after consultation with the competent Managing Authority of a CSF Operational Programme. The projects for which assistance may be sought must meet certain basic criteria:

- They must meet the eligibility criteria of the relevant Operational Programme
- They must have secured funding for the studies required (either from own resources or some other source)
- They must meet the criteria laid down by the competent Managing Authority



This brochure was printed as part of the Operational Programme "Technical Assistance 2000-2006" and co-funded by the European Union.

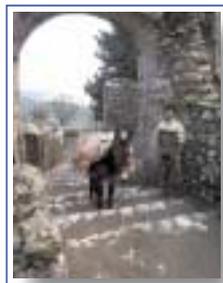


The Task Force for remote and island areas has been operating since May 2002.

MISSION

This MOU Task Force supports final beneficiaries (mainly local authorities on small islands or in remote regions lacking in specialised staff, information systems and know-how), enabling them to mature and implement their projects efficiently and without delays. The purpose of the Task Force is:

- To speed up programme implementation
- To improve quality in planning and management of projects
- To transfer know-how regarding the implementation of the 3rd CSF and EU managing procedures
- To improve the technical and administrative skills of the final beneficiaries, enabling them to continue independent and effective implementation of their projects in future



TYPES OF PROJECTS SUPPORTED

The Task Force has provided its support to small Final Beneficiaries in the Operational Programmes of the Regions of the Northern and Southern Aegean, as well as in the Operational Programmes for Fisheries and Rural Development.

Among the projects which have received support are:

- Dams, retaining and enriching water resources for purposes of water supply and irrigation
- Sewerage and water supply networks
- Construction/Repair/Restoration of spaces and buildings
- Multi-functional/Rural Health Centers
- Reconstruction of passages leading to archaeological and tourist sites
- Harbour installations
- Small fishing ports
- Rural / Urban Road Construction
- Marine parks
- Natural habitats



STAFFING

The Task Force personnel combines professional expertise from a broad range of fields (civil engineers, surveyors, architects, economists, geologists, environmentalists) as well as experience in CSF project and programme management procedures.



SERVICES PROVIDED BY THE TASK FORCE

The Task Force provides operational and technical support to assist the 'maturation' of the projects, namely:

- Coordination and support in project planning
- Preparation of specifications for invitations to tender for designs/studies
- Monitoring of preparation of designs/studies
- Monitoring and acceleration of procedures involved in securing permits and licences
- Support in drafting Technical and Monitoring Bulletins
- Dissemination and transfer of know-how
- Support in implementation of project following its inclusion

The Minority Groups Expert Team was set up in November 2003, in order to support co-funded programmes involving minority groups such as Greek repatriates, Roma, Greek Muslims etc.

MISSION

The Team's mission:

- Provision of accurate and up-to-date information to minority groups, awareness-raising and mobilisation to encourage involvement in actions, programmes and projects under the 3rd CSF of direct benefit to such groups
- Provision of necessary advisory, managerial and technical support in the design, organisation and implementation of actions and programmes
- Improvement of technical and administrative capacity of final beneficiaries implementing actions
- More effective use of available resources and acceleration of action implementation



TYPES OF PROJECTS SUPPORTED

The Team provides support to final beneficiaries in the context of the 3rd CSF, implementing the following actions for special population and cultural groups:

- Preliminary training
- Training
- Employment
- Vocational and entrepreneurial activity in the areas of processing, agriculture, fishery, livestock-breeding, tourism, rural tourism and new technologies



STAFFING

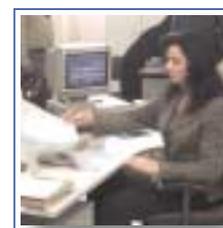
The Team is staffed by specialised personnel with expert knowledge, training and experience in the design, organisation and promotion of minority groups' interventions. The Team personnel is drawn from a broad range of fields of expertise (economists, engineers, lawyers, sociologists, psychologists, anthropologists, political scientists).



SERVICES PROVIDED BY THE TEAM

The Team provides a variety of services, including:

- Advisory, managerial and technical support in design and organisation of the above actions
- Support in drafting the necessary Technical Bulletins and applications for funding
- Support in the monitoring of action implementation
- Transfer of good practices, know-how, expertise and information in 3rd CSF implementation procedures



The Expert Team for European Social Fund Projects has been active since March 1998 and is based at the Administrative Building of the O.A.E.D. (Greek Manpower Organisation).

MISSION

The Team supports final beneficiaries in the efficient management of actions co-financed by the European Social Fund.

The Team's objectives are:

- Effective use of available resources
- Acceleration of action implementation
- Improving the quality of project design and management
- Transfer of know-how
- Improvement of technical and administrative capacity of final beneficiaries (thereby enabling them to continue independent and effective implementation of their projects in future)

FINAL BENEFICIARIES RECEIVING SUPPORT

- Greek Manpower Organisation (O.A.E.D.) and its subsidiaries
- General Secretariat of Equal Opportunities
- Ministry of Foreign Affairs, Academy of Diplomats
- Ministry of Merchant Marine, Maritime Education Directorate
- General Secretariat for Tourism
- Final Beneficiaries of the Regional Operational Programmes

STAFFING

The Team is staffed by specialist personnel with expert training and experience in the management of EU programmes.

SERVICES PROVIDED BY THE TEAM

- Support in the drafting of Technical Bulletins and applications for funding
- Elaboration of project implementation monitoring systems
- Elaboration of internal audit systems
- Monitoring of progress of project implementation
- Transfer of expertise and information in relation to implementation of 3rd CSF
- Monitoring of EU policies
- Evaluation of proposals
- Training